



**Office of the Federal Defender
Eastern District of Oklahoma**

Vacancy Announcement #202309
Position Title:
Assistant Federal Public Defender

Posting Date: 04/03/2023
Type: Full-Time
Duty Station: Muskogee, OK

Closing Date: Open Until Filled

The Federal Public Defender for the Eastern District of Oklahoma is accepting applications for a full-time Assistant Federal Public Defender (AFPD). The federal defender organization operates under the authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services in federal criminal cases and related matters in federal courts. Applicants should have a commitment to providing quality representation to indigent defendants, have a reputation for personal integrity and a working knowledge of the criminal justice system. Our Office has an excellent reputation for providing high quality representation. The collegial and collaborative culture make it a great place to work for equal justice.

DESCRIPTION & DUTIES

- The assistant federal public defender will represent clients charged with federal criminal offenses and clients involved in other matters covered under the Criminal Justice Act.
- Carry a varied caseload through all stages of litigation and appear in court regularly.
- The position requires some travel for investigation, litigation, and training.
- An AFD's professional pursuits must be focused only on serving our clients and they may not engage in the private practice of law.
- Other duties as assigned by the Defender.

REQUIREMENTS

An assistant federal public defender must be a graduate of an accredited law school. Requirements also include admission and in good standing before the federal bar, in combination with admission and good standing to a state bar. Employment is subject to a satisfactory background investigation. The successful applicant will have an established capacity or clearly demonstrated aptitude for excellence in criminal defense practice and a reputation for personal integrity.

Prior to employment, all applicants are required to be fully vaccinated or have received the first dose in a two-dose vaccine against COVID-19. Those applicants who have only received the first dose in a two-dose vaccine are required to receive the second dose and be fully vaccinated no later than five weeks after the start of employment.

SALARY AND BENEFITS

This is a full-time position. Federal salary and benefits apply. Salary is commensurate with experience and education. This position is subject to mandatory electronic transfer (direct deposit) of net pay. The selected candidate will be subject to a background check as a condition of employment.

HOW TO APPLY

Interested applicants should submit a cover letter, resume highlighting relevant skills and experience, a writing/report sample, and a list of references (3 professional and 3 personal) to:

[Scott A. Graham, Interim Federal Public Defender at OKE_resumes@fd.org](mailto:Scott.A.Graham, Interim Federal Public Defender at OKE_resumes@fd.org)

MORE THAN ONE POSITION MAY BE FILLED FROM THIS POSTING.

APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED.

The Federal Public Defender is an Equal Opportunity Employer